

**County Outreach and Reserve Development Officer**

Where did you see this position advertised? ……………………………….…..

If offered this position, when could you start? ………………………………..…..

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## Personal Details

Surname: …………….………….….... First Name: ……………….……………

Address: ……………………….……. Home Phone No.: ………………..…….

……………………….....…. Mobile No.: …………...……….…..…..

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Email Address: ……………….….....…………………..

Describe how your experience and personal qualities make you suitable for this position and why you are interested in this job?

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*please use back of this page if necessary*

# Employment History

Please start with your current/most recent employer and explain any absence from continuous employment.

1. Name and address of current/most recent employer:

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Post: ……………………………..……… Salary: ……..…………..……

Dates: from ……………..…….…...……. to …………………...…….…….

Describe role: ……………………………………..………………………. …………

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Main accomplishments/Key experiences:

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Reason for leaving: .……………………………………………………………….

Other relevant information

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2. Name and address of previous employer:

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Post: ……………………………..……… Salary: ……..…………..……

Dates: from ……………..…….…...……. to …………………...…….…….

Describe role: ……………………………………..………………………. …………

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Main accomplishments/Key experiences:

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Reason for leaving: .……………………………………………………………….

Please give details of other work, including voluntary work which you consider relevant:

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# Education

Please start with most recent first.

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| --- | --- | --- | --- |
| Course title | Institution | Dates | Result |
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| Content | | | |

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| Course title | Institution | Dates | Result |
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| Content | | | |

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| Course title | Institution | Dates | Result |
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Other training or qualifications you consider relevant:

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## General Information

Do you speak Irish fluently? Yes 🞎 No 🞎

Do you have a current driver license? Yes 🞎 No 🞎

Do you have a car which you can use for work? Yes 🞎 No 🞎

Are you willing to work out-of-hours,

for which you will get time of in-lieu? Yes 🞎 No 🞎

If you are a non-EU national, please provide details of working permit held:

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Please include any other information which you consider relevant.

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Please provide two referees, including phone contact number – one of whom should be your most recent employer. No referee will be contacted without your prior consent. Appointments are subject to satisfactory references.

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I declare that the information given on this form is correct and can be treated as part of any contract of employment.

Signature: \_\_\_\_\_\_\_\_­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please return to Donncha Foley, Development Manager, Galway Volunteer Centre,**

**27 William Street West, Galway by 5.00pm Friday April 23rd (**[**donncha@volunteergalway.ie**](mailto:donncha@volunteergalway.ie)**)**